AGENDA
KERN COUNCIL OF GOVERNMENTS
TRANSPORTATION PLANNING POLICY COMMITTEE

KERN COG CONFERENCE ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD CA  93301

WEB SITE: www.kerncog.org

6:00 P.M. WORKSHOP:
CANCELLED

Due to the directives of Governor Gavin Newsom (Executive Order N-25-20), the Transportation Planning Policy Committee and the Kern COG Board will provide a phone-in option for the meetings. We encourage the members of the public to participate in the May 21, 2020 meetings via conference call. Members of the public who wish to attend in person must adhere to social distancing requirements. Board Members will have the option of calling into the meetings via conference line. This action is in response to the Pandemic and shall not create a precedent for future meetings.

Kern COG TPPC and Board
Thursday, May , 2020 6:30 PM - 8:00 PM (PDT)

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DISCLAIMER: This agenda includes the proposed actions and activities, with respect to each agenda item, as of the date of posting. As such, it does not preclude the Committee from taking other actions on items on the agenda, which are different or in addition to those recommended.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL: Gurrola, Crump, McFarland, Alvarado, Vallejo, Scrivner, Mower, Krier, P. Smith, Lessenevitch, B. Smith, Couch, Reyna
Congestion Management Agency Ex-Officio Members: Kiernan, Dermody, Gordon, Parra

III. PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. SPEAKERS ARE LIMITED TO TWO MINUTES, WITH THE AUTHORITY OF THE CHAIR TO EXTEND THE TIME LIMIT AS DEEMED APPROPRIATE FOR CONDUCTING THE MEETING.
Disabled individuals who need special assistance to attend or participate in a meeting of the Transportation Planning Policy Committee may request assistance at 1401 19th Street Suite 300; Bakersfield CA 93301 or by calling (661) 635-2900. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

IV. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT: All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken. **ROLL CALL VOTE.**

A. **Approval of Minutes –March 19, 2020**

B. **Response to Public Comments**

C. **INTELLIGENT TRANSPORTATION SYSTEMS (ITS) KERN UPDATE – MONITORING PROGRAM** (Pacheco)

**Comment:** As per the ITS Plan for Kern Region - Monitoring Program, updates to the ITS Plan project list are due May 22, 2020. The Transportation Technical Advisory Committee has reviewed this item.

**Action:** Information.

D. **MAY TDA PUBLIC TRANSIT CLAIM FOR ARVIN, GOLDEN EMPIRE TRANSIT DISTRICT, AND RIDGECREST TOTALING $25,189,018** (Snoddy)

**Comment:** Review and adoption of Arvin’s FY 2018-19 Public Transit claim, Golden Empire Transit District’s (GET) FY 2020-21 Public Transit claim and Ridgecrest’s FY 2019-20 Public Transit claim totaling $25,189,018. Members of the Transportation Technical Advisory Committee have reviewed this item.


E. **CALTRANS ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 5 CALL FOR PROJECTS** (Snoddy)

**Comment:** The California Transportation Commission (CTC) announced the ATP Cycle 5 Call for Projects on March 25, 2020. Cycle 5 is expected to include about $440M in ATP funding made up of Federal funding, State SB1 and State Highway Account (SHA) funding. The funding / programming years include the 21/22, 22/23, 23/24 and 24/25 fiscal years. The Transportation Technical Advisory Committee has reviewed this item.

**Action:** Information.

F. **FY 2019-20 KERN REGION LOW CARBON TRANSIT OPERATORS PROGRAM (LCTOP) CALL REVISED PROGRAM OF PROJECTS FOR $1,795,982** (Snoddy)

**Comment:** Pursuant to Health and Safety Code Section 39719, the Controller shall allocate the
Greenhouse Gas Reduction Fund according to the requirements of the Low Carbon Transit Operations Program (LCTOP). The Kern Region will receive a total of $1,795,982. Members of the Transportation Technical Advisory Committee have reviewed this item.

**Action:** Members of the Transportation Technical Advisory Committee recommend the adoption of the Revised LCTOP FY 2019-20 Program of Projects by resolution no. 20-14.

*** END CONSENT CALENDAR - ROLL CALL VOTE **

VI. **BOARD MEMBER'S MEETING REPORT:** (None)

VII. **CALTRANS' REPORT:** (Report on Projects in Progress)

VIII. **EXECUTIVE DIRECTOR'S REPORT:** (Report on Projects and Programs in Progress)

IX. **MEMBER STATEMENTS:** On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

X. **ADJOURNMENT- NEXT MEETING** – The next scheduled meeting will be held June 18, 2020.
*On March 17, 2020 Governor Newsom issued Executive Order, N-29-20. This order removes the requirement that a location be made available for the public to gather for purposes of observing and commenting at the meeting.

OUT OF AN ABUNDANCE OF CAUTION REGARDING THE COVID-19 VIRUS, THE SCHEDULED MAY 21, 2020 TRANSPORTATION PLANNING POLICY COMMITTEE MEETING AND KERN COUNCIL OF GOVERNMENTS BOARD MEETING AT 6:30 P.M. WILL BE HELD VIA TELECONFERENCE.

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I. ROLL CALL:
Gurrula, B. Smith, Lessenevitch, Vallejo, Crump, McFarland, Mower, Alvarado, Krier, P. Smith, Reyna, Couch, Scrivner

Congestion Management Agency Ex-Officio Members: Kiernan, Green, Miller, Parra

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III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT: All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. ROLL CALL VOTE.

A. Approval of Minutes – March 4, 2020
B. **Response to Public Comments**

C. **FY 2020-2021 Final Overall Work Program** (Napier)

*Comment:* The Overall Work Program (OWP) is an annual administrative procedure, undertaken to meet state and federal guidelines. Projects requested by local, state, and federal agencies that address regional issues and concerns are included in order to provide a comprehensive overview of the annual Kern COG program.

*Action:* Adopt Kern COG’s FINAL 2020-21 Overall Work Program and authorize Chair to sign Resolution No. 20-01.

D. **Appointments of Community At-Large Members to the Regional Planning Advisory Committee** (Napier)

*Comment:* Make three appointments of Community At-Large Members to the Regional Planning Advisory Committee (RPAC).

*Action:* Appoint Asha Chandy, Eric Dhanens and Derek Abbott as Community At Large Members to the Regional Planning Advisory Committee. (Voice Vote)

E. **MetroQuest Community Engagement Software Renewal** (Napier)

*Comments:* MetroQuest Digital Engagement Subscription Software provides a powerful, flexible, cost effective enhancement to existing public participation capabilities. It complements traditional techniques with digital engagement software delivered via the internet across multiple channels such as web-connected home computers, smartphones, kiosks and tablet computers to reach a broader, more diverse audience.

*Action:* Approve a Sole Source Purchase of the MetroQuest Subscription Software Renewal in the amount of $32,000 and authorize the Executive Director to accept the Proposal. (Voice Vote)

F. **Indirect Cost Allocation Plan Audit – Kern Council of Governments** (Montalvo)

*Comment:* The California Department of Finance, Office of State Audits and Evaluations’ staff completed its audit of the Kern Council of Governments’ (Kern COG) Indirect Cost Allocation Plan (ICAP) for fiscal years 2017-18 and 2018-19. The DOF staff issued a draft report to the Kern COG on March 5, 2020, of which Kern COG responded on March 13, 2020. The DOF reviewed and took Kern COG’s comments into consideration before issuing a final report on April 14, 2020.

*Action:* Accept and file reports. Voice Vote

G. **Local Clearinghouse:** (None)

*** END CONSENT CALENDAR - ROLL CALL VOTE ***

IV. **FINAL KERN COG FY 2020-2021 FINANCIAL PLAN** (Palomo)

*Comment:* Pursuant to policy, Kern Council of Governments (Kern COG) prepares and adopts an annual financial plan (budget) detailing estimated revenues and expenditures for the ensuing fiscal year. Staff has prepared a final Kern COG FY 2020-2021 Financial Plan that includes $5,932,597 in estimated operating revenues and $5,747,126 in estimated operating and capital expenditures.
V. FINAL KMAA FY 2020-2021 FINANCIAL PLAN (Palomo)

Comment: KMAA develops an annual financial plan or budget that includes detailed estimates of revenues and expenses for the upcoming fiscal year. The financial plan is reviewed and approved by the Council. The final KMAA FY 2020-2021 Financial Plan proposes operating revenues totaling $773,167, and operating appropriations totalling $581,729, with a net operating surplus of $191,438.

V. OPEN PUBLIC HEARING RECEIVE COMMENTS CLOSE PUBLIC HEARING

Action: Adopt the Final KMAA FY 2020-2021 Financial Plan. Roll Call Vote.

VI. ELECTION OF OFFICERS (Napier)

Comment: Each year, typically in March, the Kern Council of Governments (COG) Board of Directors selects a Chairman and a Vice Chairman for the Kern COG Board.

Action: Select a Chairman and a Vice-Chairman for the Kern COG Board of Directors. Roll Call Vote.

VII. TRANSPORTATION AUTHORITY: (None)

VIII. CONGESTION MANAGEMENT AGENCY: (None)

IX. KERN MOTORIST AID AUTHORITY: (None)

X. MEETING REPORTS: (None)

XI. EXECUTIVE DIRECTOR’S REPORT: (Report on Programs and Projects in Progress)

A. Warrant Register
B. Timeline

XII. MEMBER STATEMENTS: On their own initiative, Council members may make a brief announcement or brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

XIII. CLOSED SESSION: NONE

XIV. ADJOURNMENT: NEXT MEETING – The next scheduled meeting will be June 18, 2020.